



01 April 2019

FAO of the United Nations in Afghanistan - request for Expressions of Interest

Dear Sir/Madam,

The Food and Agriculture Organization of the United Nations (“FAO” or “Organization”) is an intergovernmental organization with more than 191 member nations. Since its inception, FAO has worked to alleviate poverty and hunger by promoting agricultural development, improved nutrition and the pursuit of food security - defined as the access of all people at all times to the food they need for an active and healthy life.

To achieve its goals, FAO cooperates with thousands of partners worldwide, from farmers’ groups to traders, from non-governmental organizations to other UN agencies, from development banks to agribusiness firms (further and more detailed information on FAO can be found on the internet site: <http://www.fao.org>).

The FAO in Afghanistan intends to update its database of vendors – manufacturers of Animal Feed, and aims to register those to be invited for eventual procurement solicitations for supply of Animal Feed within the framework of FAO projects in Afghanistan.

The Food and Agriculture Organization of the United Nations requires assistance in connection with the updating of its list of Animal Feed Manufacturers and solicits Expression of Interest through this invitation from experienced companies/ firms.

You are hereby invited to submit your application in connection with the pre-qualification to be eligible to award.

The Registration is subject to the following procedures and conditions which you are deemed to have accepted by your application.

1. Procedures

- 1.1 All firms /companies which possess animal feed production facilities in Afghanistan are invited to submit application and this Organization intends, without having committed itself in any way to any of the firms it invites, to register the firms for potential supply of the mentioned goods, which it considers as having fulfilled all the criteria and met all the conditions.
- 1.2 In submitting your application you acknowledge that you have considered all aspects of this invitation and have analyzed all necessary information and data as to risks, contingencies and other circumstances which may influence or affect your interest for application.

- 1.3 It is understood that all documents, information, etc. which may form part of your application will become the property of the Organization who will not be required to return them to your firm.
- 1.4 All costs incurred to prepare your documents for the application have to be borne by you; this Organization will not be liable to reimburse any or all of such costs.
- 1.5 The Organization reserves the right to publish the details of registration process and results; including company's name and country, its assets and resources.

2. **Documents Enclosed**

To facilitate preparing your application the following documents are enclosed:

- 2.1 The "Performa for Registration " document, to be used for providing relevant information;
- 2.2 Appendix A to the Expression of Interest, which provides the "Sample for Application".
- 2.3 Other forms to be completed by Applicant.

3. **Documents to be Submitted**

- 3.1 The duly completed "Formats" mentioned in Performa for Registration
- 3.2 **Mandatory Requirements:** Applicants should provide the information/documents listed below which are essential for the participation to the Registration process. **Failure to provide such information/evidence will result in the disqualification of the applicant from the assessment/evaluation process.**
 - 3.2.1 Proof of legal status, registration and certification as required by national and local authorities e.g;
 - 3.2.2 Registration is open ONLY to Manufacturer companies that possess (own) the animal feed manufacturing facilities in Afghanistan.
 - 3.2.3 Proof of supplying of particular goods (animal feed), comparable in value and nature of supply performed;
 - 3.2.4 List of goods, works or services dedicated to to be performed.
 - 3.2.5 Others as mentioned in Performa and Appendix.

4. **Completeness of Application**

Application will only be considered if it contains required information and documents as otherwise it will not be possible to evaluate them.

5. **Form of Submission and Closing Date**

- 5.1 Your Application should be submitted **on or before the closing date and time** as follows:
 - **By email to:** FAOAF-Procurement@fao.org
 - In an **envelope** which should be marked and addressed as follows:

CONFIDENTIAL
Not to be opened by Registry!
APPLICATION FOR EXPRESSION OF INTEREST No: 01/2019/EOI

FAO of the United Nations
Premises of Ministry of Agriculture, Irrigation and Livestock,
Jamal Mina, Opposite Kabul University
Kabul, Afghanistan

Please note that this office is closed on Fridays & Saturdays

PLEASE NOTE THAT IF YOU SEND YOUR APPLICATION BY COURIER, THE ENTIRE ADDRESS AS SET FORTH ABOVE, SHOULD BE CLEARLY INDICATED ON THE FRONT OF THE COURIER ENVELOPE

- 5.2 Your Application should reach this Organization not later than **on: 30 April 2019, -16:00 hours** Afghanistan standard time.
- 5.3 We would appreciate your acknowledging receipt of this invitation and indicating your intention as to whether or not you will submit application by completing and returning the attached letter by email: FAOAF-Procurement@fao.org or hand delivery to FAO Office in Kabul.

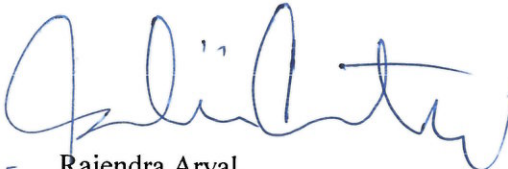
APPLICATIONS RECEIVED AFTER THE CLOSING DATE AND/OR ANY OTHER ADDRESS WILL BE CONSIDERED INVALID

6. **Communications Concerning this Application (Expression of Interest)**

All communications (for enquiry) concerning this Application (Expression of Interest) should mention the reference number mentioned above and be submitted as soon as possible by email: FAOAF-Procurement@fao.org

May I take this opportunity of expressing my appreciation of your expression of interest in assisting the Organization in the implementation of its activities.

Yours Sincerely,


Rajendra Aryal,
FAO Representative/Country Director,
Kabul, Afghanistan

(TO BE TRANSCRIBED ON THE COMPANY'S OFFICIAL STATIONERY)

EOI No. 01/2019 EOI

Date:

Food and Agriculture Organization of the United Nations
Premises of Ministry of Agriculture, Irrigation and Livestock,
Jamal Mina, Opposite Kabul University
Kabul, Afghanistan.

Dear Sir or Madam,

I acknowledge receipt of your invitation to submit a proposal for the above-mentioned EoI and should like to inform you that:

This firm will submit a proposal

This firm will not submit a proposal for the following reasons:

Yours faithfully,

.....
(Signature)

.....
(Name & Title)

.....
(Company Seal)