United Nations Population Fund (UNFPA) is pleased to announce the following vacancy:

**VACANCY NO:** VA-Intern-01  
**OPENING DATE:** 14 Oct 2019  
**CLOSING DATE:** 19 Oct 2019  
**POST TITLE:** Communication Intern  
**NUMBER OF POSITION:** 2 (Two)  
**CATEGORY:** Internship (unpaid)  
**DUTY STATION:** Kabul,  
**DURATION:** Three months initially

**How you can make a difference**

The UNFPA Afghanistan Country Office is working in Afghanistan to end unmet need for family planning, end maternal deaths and end violence and harmful practices against women and girls.

This is done under the UNFPA strategic goal that is universal access to sexual and reproductive health and reproductive rights, focusing on women, adolescents and youth. In accordance with the strategic direction of UNFPA and in line with General Assembly resolution 70/1 on the 2030 Agenda for Sustainable Development, the strategic plan seeks to ensure that no one is left behind and that the furthest behind will be reached first.

UNFPA has numerous interventions across the country, including Family Health Houses as small maternity clinics in remote areas in Afghanistan, promotion of family planning, promotion and development of midwifery, delivery of RH services at times of crisis, supporting two fistula centres in Kabul and Herat, managing a youth health line and a midwifery help line which work 24/7.

Under the overall guidance of the UNFPA Country Representative and the direct supervision of both the Communication Officer and Media and Communication Analyst, the Communication Intern will be responsible for the following tasks.

**Duties and Responsibilities:**

- Contribute to the preparation and dissemination of a diverse range of information/communications products and initiatives as outlined in the country office communications strategy and work plan.
- Coordinate and contribute to the production, dissemination and storage of communication products such as films, audio-visual messages, fliers, posters, brochures and country office annual reports in English, Dari and Pashto.
- Develop daily social media messages - including providing good quality photographs of beneficiaries from the field - to be posted on UNFPA social media pages (Facebook and Twitter)
to raise public awareness on gender, reproductive health, youth and population and development issues.

- Collect impact narratives/stories on a weekly basis to promote the visibility of UNFPA work.
- Provide communication support in the organization of conferences to mark international days.
- Maintain the UNFPA communications hub: gather all 2019 photographs; sort photographs based on thematic areas as per UNFPA projects and programmes.
- Work in close collaboration with the UNFPA Communication Associate to develop infographics.
- Translate communication materials from English to Dari/Pashto.
- Create and manage a publications catalogue for UNFPA Afghanistan.
- Update and maintain UNFPA’s media contact database.
- Perform other duties as required.

**Essential qualifications and experience:**
- Bachelor’s degree / academic qualifications in a social sciences or related field
- Fluency in local languages (Dari or Pashto)
- Expertise in photography
- Good knowledge of written and spoken English

**Core competencies:**
- Team work
- Communicating information and ideas/knowledge sharing
- Transparent decision-making
- Self-management
- Problem solving attitude

**Functional competencies:**
- Proficiency in Microsoft Office
- Interpersonal, cross-cultural and presentational skills

**Submission Guidelines:**

Interested Afghan Nationals may send the completed United Nations Personal History form (P-11) by e-mail along with an application letter to the e-mail address: recruitment.afg@unfpa.org

Qualified women are particularly encouraged to apply.