United Nations Population Fund (UNFPA) is pleased to announce the following vacancy:

**VACANCY NO:** VA-CO-2016-05-08

**OPENING DATE:** 9 May 2016

**CLOSING DATE:** 23 May 2016

**POST TITLE** Strategic Policy Advisor

**NUMBER OF POSITION** 1 (ONE)

**CATEGORY** As per CBR policy

**DUTY STATION** UNFPA Kabul, with travel to provinces

**DURATION** For eight months with possible extension

**Background:**

United Nations Population Fund (UNFPA) through its 4th Country Programme Action Plan “CPAP4” supports the Government of Islamic Republic of Afghanistan (GoIRA) in capacity enhancement in the areas of Population and Development Strategies, including data management and data utilization for policies and programmes aimed to reduce poverty, ensure every pregnancy is wanted, every child birth is safe, every young person’s potential is fulfilled and every girl and woman is treated with dignity and respect and every woman, man and child is enjoying a life of health and equal opportunity.

**Introduction**

Under the overall supervision of the Deputy Minister for technical affairs, the incumbent will directly report to the General Director of Policy and Result Based Monitoring of the Ministry of Economy, and UNFPA Sr. Program Officer. S/he will play a lead and technical role in co-ordinating, ensuring integration of population and development issues on national development frameworks. The Strategic Policy Advisor analyses trends in population and development as well as the social and policy related environments in Afghanistan. S/he will have substantive role in the development of Afghanistan National Population Policy (NPP) in-line with ICPD priorities and post 2015 development agenda. The Strategic Policy Advisor will play a key role in supporting interventions to further advance and move the agenda of population and development into national policies, priority programmes, strategies, plans and subsequent reports that are produced by the MoEc or the GoIRA for its internal use and for reporting to international and regional obligations. The incumbent has to strengthen
capacity for development policies and strategies, and the linkage between them and population dynamics/consensus. The post holder should be willing to travel to field/provinces as might be required.

**Duties and Responsibilities:**

- Conducts substantive discussions to increase awareness of government officials, on 2030 agenda for sustainable development and policy dialogue with Government counterparts and UN and other development partners to facilitate the incorporation of SDGs/Post 2015 development agenda and ICPD priorities into national plans and strategies.

- Facilitates coordination and cooperation in technical capacities for safe guarding and promoting knowledge and capacity in pursuing the ICPD/Post 2015 Development Agenda, and the Sustainable Development Goals.

- Provides technical support in the processes of coordination and consultation on preparations for implementation of Post-2015 Development Agenda and ICPD beyond 2014 priorities/SDGs.

- Initiates establishment of a Taskforce for alignment of SDGs indicators into National development plans and also development of action plan for Sustainable Development Goals (SDGs) for Afghanistan;

- Helps the Policy Directorate in conducting taskforce meetings, preparing agenda, noting minutes of the meetings, preparing and delivering presentations as required;

- Provides substantive technical assistance to the policy team in areas of ICPD beyond 2015, and plan for integration of globally adopted SDGs relevant indicators in to National Priority Programs;

- Provides consultations, recommendations and suggestions for producing effective, and quality SDGs indicator reports;

- Substantively contributes in the process of developing Afghanistan National Population Policy (NPP), awareness/advocacy on the need for NPP, and help the MoEC in mainstreaming Afghanistan Demographic transitions and needs into national policies, strategies and plans;

- Provides on the job training / coaching to the relevant government staff to ensure capacity enhancement and knowledge transfer on different dimensions of policy development and planning processes;

- Closely coordinates with the M&E Advisor on the work of developing National Population Policy; SDGs and onto national reporting.

- Any other duties that might be assigned by the supervisor.

**Required Competencies:**

**Functional competencies:**

- Advocacy/Advancing a policy oriented agenda;
• Results-based programme development and management;
• Innovation and marketing of new approaches;
• Leveraging the resources of national governments and partners/building strategic alliances and partners.

Core Competencies:

• Values: Integrity/Commitment to mandate, Knowledge sharing/Continuous learning, Valuing diversity;
• Managing Relationships: Working in teams, Communicating information and ideas, Conflict and self-management;
• Working with people: Empowerment/Developing people/Performance management;
• Personal Leadership and Effectiveness: Strategic and analytical thinking, Results orientation/Commitment to excellence, Appropriate and transparent decision making.

Job Requirements:

• Academic Requirements: Advanced university degree in Development Policy, Economics, Social Science, International development or other related field;
• Experience: At least 10 years professional experience with government, NGOs and UN agencies preferably in Policy development and programme implementation, Practical experience in developing policies, guidelines and conducting research;
• A demonstrated ability in Monitoring, Evaluation of development projects, cooperation with Government officials, donors, and United Nations’ agencies.

Skills:

• Self-motivated and ability to work under time pressure;
• Team – oriented, possess a positive attitude and work well with others;
• Good communication skills;
• Proficiency in English, Dari, Pashto;
• Working knowledge of MS-Office, Excel is necessary;
• Good Knowledge of Country’s Development Priority and International Development Agenda.

Submission Guidelines:

Interested Afghan Nationals may send the completed United Nations Personal History form (P-11) by e-mail along with an application letter to the e-mail address: recruitment.agf@unfpa.org. Qualified women are particularly encouraged to apply.

UNFPA and MoEc reserve the right to appoint at the indicated or lower level and prior to the closing date. We will only be able to respond to those applicants in whom UNFPA/MoEc has a further interest.

Note: This is a NTA position based and supervised by the relevant departments in ministry; with joint appraisal by ministry and UNFPA. Contract/payroll management the post is outsourced to an NGO.