



United Nations Population Fund (UNFPA) is pleased to re-announce the following vacancy:

***Applicants who applied before need not to re-apply**

VACANCY NO: VA-CO-2018-12-07 (Re-advertisement)
OPENING DATE: 31 Dec 2018
CLOSING DATE: 20 Jan 2019
POST TITLE: Humanitarian SRH/GBV Officer
NUMBER OF POSITION: 1 (ONE)
CATEGORY: Service Contract (SB4)
DUTY STATION: KABUL, with Frequent traveling to project site (All over the country)
DURATION: Initially for one year with possibility of extension

Background:

Under the direct supervision of the Program Specialist/Humanitarian Assistance, the Humanitarian SRH/GBV Officer will be responsible for the planning, coordinating, implementation, monitoring and evaluation of the project “Humanitarian response with focus on SRH and GBV. The Humanitarian SRH/GBV Officer will be based in Kabul with frequent traveling to project sites all over the country.

The Humanitarian SRH/GBV Officer facilitates and coordinates rapid implementation of health project supported by UNFPA in humanitarian emergency setting in accordance with Inter Agency Standing Committee guidelines, such as the IASC Guidelines on Reproductive Health and GBV Interventions in Humanitarian Settings, Minimum Initial Service Package (MISP) implementation, tools on capacity building of health workers in clinical management of rape survivors, GBV Coordination Handbook, involving multiple organizations and actors from the displaced and host communities, NGO and government implementing partners, UN agencies, and other national and international organizations to engage in implementation of humanitarian projects. The thematic focus of humanitarian and emergency support will be centered on reproductive health and GBV in emergencies. The Humanitarian SRH/GBV Officer’s duties include liaison and coordination with MoPH, BPHS implementing organizations and UN agencies at provincial level, training and sensitization, strategic planning, monitoring and evaluation. The Humanitarian SRH/GBV Officer will use the above mentioned tools and companion materials to facilitate implementation, coordination, monitoring and evaluation of

SRH/GBV and community based health proposed activities as outlined in the IASC guidelines. S/he works closely with the Humanitarian and RH Program Specialists and other programme staff providing analysis of projects. The Humanitarian SRH/GBV Officer monitors and supervises the project activities implemented by the Implementing partners of UNFPA in humanitarian crisis focusing on SRH and GBV in the provinces based on needs. Also the Humanitarian SRH/GBV Officer participates in the health and GBV Sub-Clusters meeting in the Regions.

Duties and Responsibilities:

Coordination:

- Participate in meetings and consultations related to humanitarian assistance and prepare the reports when required;
- Build strong partnerships with Humanitarian assistance stakeholders at provincial and regional levels.
- Actively participate in health cluster meetings and workshops, provide feedback on skill birth attendance at country, regional and provincial level to health cluster members.
- Ensure integration of RH in contingency plans of humanitarian actors at regional level.
- Liaise with other clusters and sectors (particularly health and child protection sub-cluster, etc.) to ensure a multi-sectoral approach for SRH and GBV;
- Liaise with GBV sub cluster members, UNFPA IPs, and GBV / Humanitarian Focal Points in other agencies and organizations (including governments, national and international NGOs and women's groups);
- Support the effort to develop a multi-sectoral prevention and response to include referral and reporting mechanisms, information sharing, coordination, and monitoring/evaluation.
- Represent SRH and GBV in any other fora as needed at country, regional and provincial levels.

UNFPA Project Implementation:

- Supervise and follow up on all activities programmed under existing SRH/GBV projects.

- Contribute to the design of the project documents required for humanitarian assistance projects;
- Provide technical support and guidance to the implementing partner, in order to ensure good quality implementation of project activities;
- In consultation with Humanitarian Program Specialist, review and prepare work plans and budget revisions of the projects;
- Build capacity of newly recruited staff under the IP, through coaching and on the job trainings.
- Supervise all training/awareness sessions/workshops on SRH/GBV prevention and response as outlined in the project documents.

Assessment, Monitoring and Evaluation:

- Undertake missions to provinces and assessments as appropriate to inform strategic approaches and for addressing the issues around SRH/GBV,
- Participate with IPs (ARCS, IMC, AADA, HN TPO and HEWAD...) and other key actors in the health and GBV clusters in the development/revisions of SRH/GBV specific assessment tools, health and protection clusters tools and any other initiative as required.
- Monitor progress of the project activities, identify sources of delays in the project implementation, contribute to feasible solutions, and ensure follow-up actions are being carried out.
- Collect, compile, and analyse monthly health (SRH) and GBV report data with an emphasis on identifying trends and patterns. Develop or adapt monthly report formats that capture relevant information and that support the analysis and evaluation of project progress and outcomes.

Reporting:

- Prepare regular monthly progress reports for project implementation be shared with UNFPA Country office.
- Write quarterly work plans, and other reports as needed or requested.
- Any other activities as requested by the International Gender Specialist and National Gender Officer.

Job Requirements:

Education and Training:

- Advanced Medical, Public health degree.
- Prior training in Minimum Initial Service Package (MISP) and its implementation in humanitarian settings.
- Prior training in the following SRH/GBV tools is preferred:
 - Inter-agency Field Manual on Reproductive Health in Humanitarian Settings
 - Sexual Reproductive Health Program in Crisis and Post-crisis situation (SPRINT)
 - Clinical management of rape survivors
 - IASC GBV Guidelines
 - GBV Coordination Handbook
 - WHO Ethical and Safety Recommendation for researching on sexual violence

Experience and Knowledge:

- 5 years of progressively responsible professional experience, including management experience focusing on SRH/GBV, in humanitarian and Emergency settings
- Proven experience of working on prevention and response to Sexual Reproductive health and gender-based violence programming in emergency settings, and utilizing the SRH/GBV tools mentioned.
- Demonstrable knowledge of reproductive health issues and/or protection issues in humanitarian settings.
- Knowledge of humanitarian emergency operations and roles/responsibilities of humanitarian actors
- Knowledge, skill, and experience in participatory methods for community development and mobilization.
- Group facilitation skills and experience.
- Training skills will be added value.
- Experience working in humanitarian settings - preferably in an acute emergency focusing on SRH/GBV.

Language:

- Fluency in English, Dari and Pashto.

Required Competencies:

Values:

- Exemplifying integrity,
- Demonstrating commitment to UNFPA and the UN system,
- Embracing cultural diversity,
- Embracing change

Functional Competencies:

- Advocacy/ Advancing a policy-oriented agenda
- Leveraging the resources of national governments and partners/ building strategic alliances and partnerships
- Delivering results-based programmes
- Internal and external communication and advocacy for results mobilisation

Core Competencies:

- Achieving results,
- Being accountable,
- Developing and applying professional expertise/business acumen,
- Thinking analytically and strategically,
- Working in teams/managing ourselves and our relationships,
- Communicating for impact

Submission Guidelines:

Interested **Afghan Nationals** may send the completed United Nations Personal History form (P-11) by e-mail along with an application letter to the e-mail address: recruitment.afg@unfpa.org

UNFPA reserve the right to appoint at the indicated or lower level and prior to the closing date. We will only be able to respond to those applicants in whom UNFPA has a further interest.

Qualified women are particularly encouraged to apply.