Ensuring reproductive rights for all

United Nations Population Fund (UNFPA) is pleased to announce the following vacancy:

VACANCY NO: VA-Internship-02

OPENING DATE: 30 July 2018

CLOSING DATE: 06 August 2018

POST TITLE ICT Assistant - Intern

NUMBER OF POSITION 1 (ONE)

CATEGORY Intern (Non-Paid Post)

DUTY STATION UNFPA, Kabul

DURATION Three months

Organizational Context

UNFPA Afghanistan country office is working in Afghanistan to end unmet need for family planning, end maternal deaths and end violence and harmful practices against women and girls.

This is done under the UNFPA strategic goal that is universal access to sexual and reproductive health and reproductive rights, focusing on women, adolescents and youth. In accordance with the strategic direction of UNFPA and in line with General Assembly resolution 70/1 on the 2030 Agenda for Sustainable Development, the strategic plan seeks to ensure that no one is left behind and that the furthest behind will be reached first.

UNFPA has numerous interventions across the country, including Family Health Houses as small maternity clinics in remote areas in Afghanistan, promotion of family planning in Afghanistan, promotion and development of midwifery in Afghanistan, delivery of RH services at times of crisis, supporting two fistula centres in Kabul and Herat and planning to establish a new one in Jalalabad, managing a youth health line and a midwifery help line which work 24/7.
Post background

Under the overall guidance of the UNFPA International Operations Manager and direct supervision of the ICT Officer, the intern is expected to provide support to ICT unit of UNFPA office, specifically in the project of the Office and Guesthouses LAN Cabling.

Duties and Responsibilities

- Assists in removing the old network-wiring infrastructure as guided by the ICT unit
- Assists in matching the new equipment to the required specifications
- Assists in checking the data/voice drops functionality
- Assists in verifying the data/voice drops installation with the approved LAN cabling diagram
- Provides support in monitoring of the cables laying and in ensuring that the standard requirements for the distance between network cables and power cables are followed
- Helps in monitoring the quality of services provided by suppliers
- Learns to provide the technical support to clients and gets practice in troubleshooting services
- Performs any other duties as assigned by Head of ICT unit

Functional Competencies

- Ability to work in teams and adapt quickly to new work environments
- Ability to start work at short notice

Corporate Competencies

- Working in Teams;
- Exemplifying integrity
- Demonstrating commitment to UNFPA and the UN system
- Embracing cultural diversity

Job Requirements

**Education:**

- Fresh graduates or undergraduates/students in Computer Science or Information Technology

Submission Guidelines

Interested Afghan Nationals may send the completed United Nations Personal History form (P-11) by email along with cover letter to the e-mail address: recruitment.afg@unfpa.org