



United Nations Population Fund (UNFPA) is pleased to announce the following vacancy:

VACANCY NO:	VA-CO-2022-04-04
OPENING DATE:	19 April 2022
CLOSING DATE:	30 April 2022
POST TITLE:	RH/GBV and Humanitarian Provincial Coordinator
NUMBER OF POSITION:	1 (One)
CATEGORY:	Service Contract (SB4)
DUTY STATION:	Bamiyan, Afghanistan
DURATION:	One year initially with possibility of extension

The Position:

Under the overall guidance of the UNFPA Representative and direct supervision of the Programme Coordinator, RH/GBV and Humanitarian Provincial Coordinator will support coordination of efforts towards implementation and rolling out of the humanitarian response, as well as GBV and Family Health House (FHH) Programme in Bamiyan and Daykundi provinces. The RH/GBV and Humanitarian Provincial Coordinator is responsible for ensuring effective, results-oriented and smooth implementation and oversight and for documenting lessons learned. S/he will work in close coordination with the Humanitarian Regional Team and all other regional stakeholders and the other relevant Program Officers and Associates of UNFPA Afghanistan and with the Implementing Partners.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's new strategic plan (2022-2025), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates that transform, inspire, and deliver high impact and sustained results; we need staff who are transparent, exceptional in how they manage the resources

entrusted to them and who commit to deliver excellence in programme results.

Management of the project

- Ensures quality of programme/project design incorporating lessons learned, newly developed policies and best practices and establishing appropriate execution and monitoring mechanisms and systems.
- Expedites and coordinates project implementation establishing collaborative relationships with executing agencies, experts, government counterparts and other UN agencies facilitating timely and efficient delivery of project inputs and addressing training needs of project personnel.
- Monitors, analyzes and reports on humanitarian developments, disaster relief/management or emergency situations in Balkh and other North region provinces
- Tracks and updates UNFPA humanitarian interventions, including ensuring timely implementation, documentation, reporting and sharing.
- Establishes productive and effective professional relationships with all stakeholders and implementing partners at the provincial level.
- Monitors and supervises implementing partners and documents same to high standards.
- Manages back-stop, follow up, monitor, and report on activities.
- Participates in the identification and formulation of the Humanitarian response as well as RH and Gender component work plans and projects by compiling and analyzing information, drafting project documents and work plans.
- Conducts spot checks of the IPs project office and provide feedback

Coordination and Management

- Builds multi sectoral partnership, collaboration and coordination between and among all stakeholders
- Represents UNFPA at the Regional Humanitarian Team and other coordination fora in provinces.

Monitoring Function

- Regularly monitors implementation of the FHH and GBV project in Bamiyan and Daykundi provinces for improvement in quality of services and attainment of planned results
- Monitors UNFPA program activities by keeping a close record of activities being implemented on the ground, funds being expended at the project level and agreements being made with local partners.
- Works with partners to monitor implementation of activities by IPs.

- Compile quarterly, annual and related reports on humanitarian response and RH and GBV components.
- Coordinates and feed- in data collected into the UNFPA Monitoring & Evaluation system.
- Documents lessons learned in an analytical and usable fashion.
- Assists in the identification, documentation and sharing of best practices (including promotion of inter district and inter province technical exchanges)
- Any other functions assigned by the supervisor.

We are looking for candidates who have the following functional and core

Competencies:

Functional Competencies

- Business acumen;
- Implementing management systems;
- Client orientation;
- Organizational awareness;
- Job knowledge/Technical expertise

Core competencies:

- Values/Guiding principles;
- Performance management;
- Developing people/Fostering innovation and empowerment;
- Working in teams;
- Communicating information and ideas/Knowledge sharing;
- Self-management/Emotional intelligence and conflict management/Negotiating and resolving disagreements;
- Appropriate and transparent decision making;
- Analytical and strategic thinking/Results orientation/Commitment to excellence.

Job requirements

Advanced degree in humanitarian/disaster management, health, population studies, demography and/or other social science related discipline. In lieu of a degree, **7 or more years of relevant experience may suffice**

Minimum of 5 years' experience preferably at the national or international level in programme management, partnerships, and coordination of complex programmes in the domain

of GBV prevention, reproductive and maternal health, humanitarian response, or other related fields;

Experience in Central region of Afghanistan is an asset

Fluency in English, Dari and Pashto.

MS Office proficiency MS Word, Excel, Outlook, etc.), experience in using web-based management systems, and advanced knowledge of spreadsheet and database packages.

Qualified candidates are requested to submit:

- Cover letter
- Complete P-11 form

Submission Guideline:

- The application (containing all above documents) should be transmitted via email to UNFPA-Afghanistan at email address recruitment.afg@unfpa.org
- Email Subject: **VA-CO-2022-04-04 RH/GBV and Humanitarian Provincial Coordinator**
- Late submissions, incomplete packets, or submissions with an incorrect email subject heading will not be considered.

Qualified Female Candidates Are Highly Encouraged To Apply!